



**THE CORPORATION OF THE TOWN OF WHITBY
PUBLIC WORKS DEPARTMENT – BUILDING & BY-LAW SECTION
PHONE: (905) 430-4305
BY-LAW PERMIT APPLICATION
POOL ENCLOSURE APPLICATION**

For Office Use Only

Permit No.:		Date Received:
Application Taken By:		Date Issued:
Permit Fee:	Permit Issued By:	
Sidewalk Deposit:	Boulevard Deposit:	Fence Deposit:
Other Fees:	Curb Deposit:	Sodding Deposit:

A. Property Address

Municipal Address:

B. Project Information

Description of Proposed Work: <input type="checkbox"/> In ground Pool <input type="checkbox"/> Aboveground Pool	START DATE:
Approvals Required Prior to Issuance of Permit <input type="checkbox"/> Region – Health Dept. <input type="checkbox"/> CLOCA Approval	**In the Case of an Aboveground Pool, will you be constructing a new deck around this pool ? ** YES _____ NO _____

C. Owner

Last Name	First Name	Corporation or partnership
Street Address, City, Province & Postal Code		
Phone Number ()	Cell Number ()	Email:

D. Applicant (if different from owner)

Last Name	First Name	Corporation or partnership
Street Address, City, Province & Postal Code		
Phone Number ()	Cell Number ()	Email:

E. Pool Company (if different from Applicant)

Company Name		
Street Address, City, Province & Postal Code		
Phone Number ()	Cell Number ()	Fax Number ()

J. Declaration of Applicant

All of the above information is true and correct. I have authority to act on behalf of the corporation or partnership with respect to this application (if applicable)

Date: _____ Signature of Applicant _____

* Personal information collected on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M-26 s.28. The information will only be used for the purpose of administering the requirements of the Pool Enclosure Permit. Questions regarding the collection of personal information should be directed to the Town of Whitby Records Manager, 575 Rossland Road E., Whitby, ON L1N 2M8.



THE CORPORATION OF THE TOWN OF WHITBY
PUBLIC WORKS DEPARTMENT – BUILDING & BY-LAW SECTION
PHONE: (905) 430-4305
POOL ENCLOSURE INFORMATION SHEET
 (PLEASE FILL OUT BOTH SIDES OF THIS SHEET)

1. Has your subdivision been assumed by the Town of Whitby ? (if not, then a letter from the developer of the subdivision will be required)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Is your home less than five (5) years old? If yes , the Town of Whitby will verify if the grading of your property has been certified. If it has not been certified, and you wish to proceed with the construction of your pool at this time, a damage deposit of \$2000.00 is required, payable to the town of Whitby. These funds WILL NOT BE RELEASED until the grading of your property has been certified.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Do you have a septic system? If yes , approval from the Region of Durham Health Department is required.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Is there an easement on the property? (It is the owner/applicant's responsibility to research whether or not an easement is located on the property. No part of the pool is to be located on the easement).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Will a bobcat, backhoe, truck or other heavy equipment be used to excavate and/or construct the pool.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Where will the construction access take place? a. Up the driveway? b. Over Boulevard? c. Off a side street? If yes , please specify street _____ d. Through parkland or open space? If yes , please specify. _____	<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No
A damage deposit is required: a. when crossing a Town of Whitby curb/curb cut-out at the base of driveway. b. when crossing a Town of Whitby boulevard. c. when crossing a Town of Whitby sidewalk. d. when removing a Town of Whitby fence.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	\$ 750.00 \$ 200.00 \$ 945.00 \$1200.00

FENCING & GATES:

Please review the 'Details of Swimming Pool Enclosure' sheet. Please indicate the type of fencing that will be erected around your swimming pool. Swimming pools must be enclosed with a "safety fence" conforming to the Fence By-Law #4394-99, as amended.

Please refer to the Fence By-Law for details.

Is the Fence Existing? Yes No

Board Fencing <input type="checkbox"/>	Chain Link <input type="checkbox"/>	Wrought Iron <input type="checkbox"/>
--	-------------------------------------	---------------------------------------

Other Please include a detailed drawing of your fence design, showing dimensions from top of bottom rail to top of top rail and distance between vertical members.

Note: If your fence is **existing**, it may not conform to the current Fence By-Law and it may be required that the fence be re-designed or replaced.

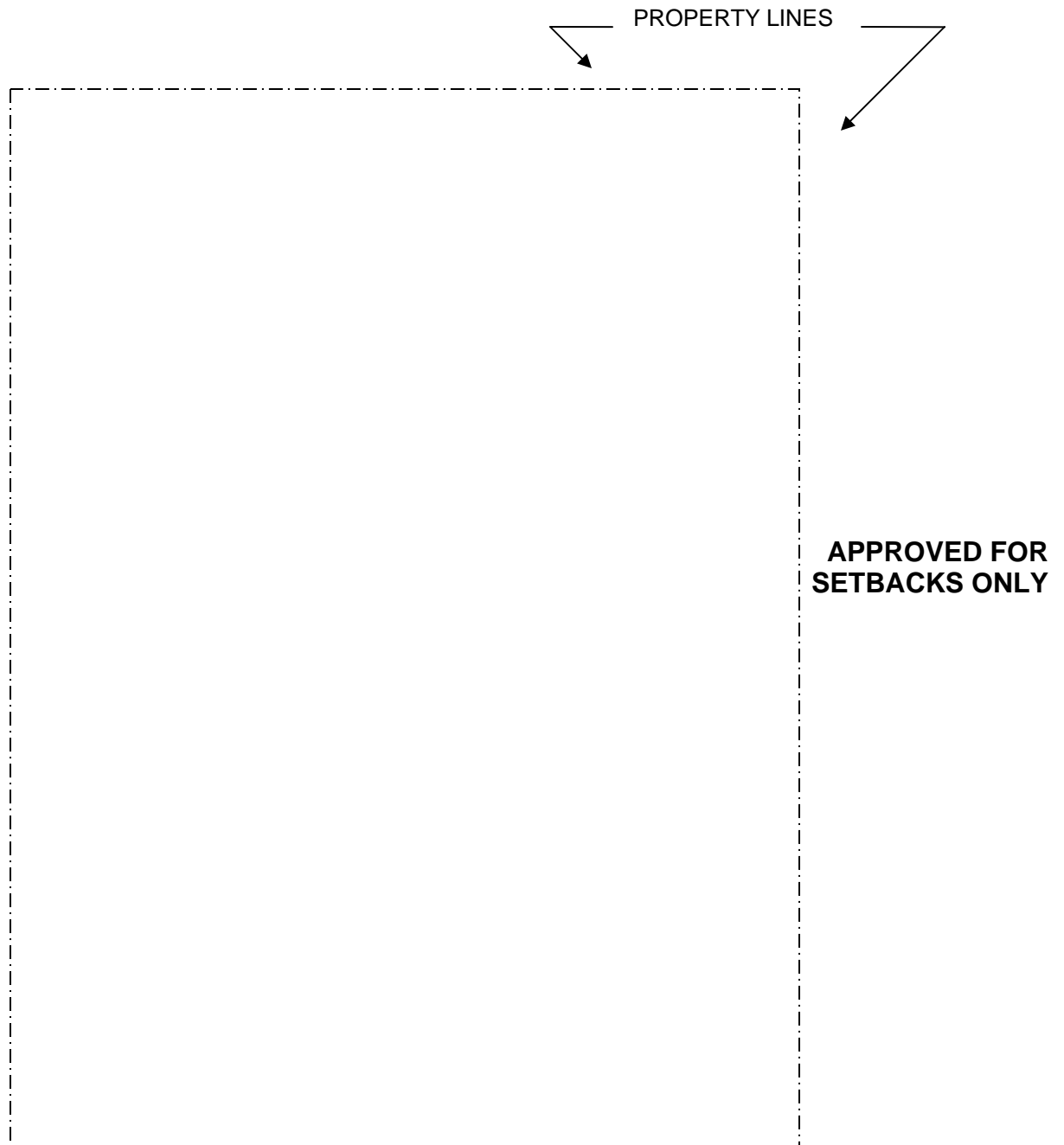
PLEASE FILL OUT OTHER SIDE OF THIS SHEET AS WELL.



**THE CORPORATION OF THE TOWN OF WHITBY
PUBLIC WORKS DEPARTMENT – BUILDING & BY-LAW SECTION
PHONE: (905) 430-4305
POOL ENCLOSURE INFORMATION SHEET- (SIDE 2)**

POOL LOCATION:

Please indicate, in the area below, the location of the driveway, the house and the proposed pool. Please indicate the dimension from the water's edge of the pool to the property line (in all directions). Minimum setback is 1 meter (3'-3"). Also indicate the location of the gate(s) and the type of fencing on each side of the pool enclosure.



Address of above site plan: _____ Permit No. _____