

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

LACAC Heritage Whitby Members Present:

Margaret Clayton, Chair
John Ecker
Rita Edgell
Larry Jeffreys
Jean Pierre Leguerrier
Rick McDonnell
Brian Winter

Also Present:

Christy Chrus, Secretary/Treasurer

Regrets:

Steve Gusterson
Thomas Marshall-Nicol
Pam McPherson
Councillor Sue Pitchforth

Guest:

Patricia Yackison, Whitby Public Library

1. Welcome

M. Clayton welcomed everyone to the meeting and reviewed the Agenda.

2. Declaration of Interest

No members of the Committee had a declaration of interest to declare.

3. Adoption of Minutes

The Minutes of the October 14th LACAC Heritage Whitby Meeting were distributed and reviewed.

Moved by: R. Edgell
Seconded by: R. McDonnell

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

“That the Minutes of the October 14th meeting of the Town of Whitby LACAC Heritage Whitby be adopted.”

CARRIED

4. Walking Tour Brochure

M. Clayton welcomed P. Yackison to the meeting and noted that she will be speaking on the Whitby Walking Tour brochures.

P. Yackison noted that she works at the Central Library Branch and has been getting requests for the Downtown Whitby Walking Tour. She wondered if the Library could work with the Committee to reproduce the existing walking tour brochures. P. Yackison provided the Committee with some draft mock-up designs for the Committee to review. She noted that the current brochure is little bit long and somewhat large, making it difficult to reproduce easily. She provided four walking tour brochures based on the information available:

- Downtown Whitby (Four Corners Area)
- Downtown Whitby (SW Quadrant of Downtown Whitby including Trafalgar Castle School)
- Downtown Brooklin
- Port Whitby

P. Yackison informed the group that she was able to insert pictures from the Whitby Archives into the brochures. She wondered why the descriptions of the buildings were more about the people who lived in the buildings but not necessarily about the architectural features that were prominent about the building. P. Yackison stated that this style of brochure can be modified at any time and printed off at any time.

R. McDonnell thinks this idea is great and thanked P. Yackison for taking on this project. He really likes the way the information is laid out with the addition of the old photographs. He also noted that the fact that the brochure can be changed and reproduced is a big bonus.

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

M. Clayton also thanked P. Yackison for her efforts in initiating this project. She had two recommendations: 1) include a date of publication on the brochure and 2) if she could include mention that the information is provided by the Whitby Archives and LACAC Heritage Whitby.

J. Ecker wondered if the font size could be larger. In order to make additional space, the back page could be condensed further. He noted that maybe these could be in pdf format so that they could be placed on the website.

C. Chrus noted that the Town could assist with the mapping component for this project.

M. Clayton wondered if P. Yackison would also be able to do a brochure on the historical plaques in downtown Whitby that have recently been installed.

P. Yackison noted that this would be a good addition.

C. Chrus recommended that the Town's Accessibility Standards be used which would include using an Arial font.

M. Clayton thanked P. Yackison for attending the meeting and looks forward to seeing the final product in the future.

5. Sub-Committee Update

a. Special Events

Doors Open Whitby 2010

There was no information to report.

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

Harvest Festival (September 12th)

There was no information to report.

Heritage Day (September 19th)

There was no information to report.

Harbour Days

There was no information to report.

County Town Carnival

There was no information to report.

b. Communications / Public Awareness

M. Clayton noted that if there are any ideas about the LACAC Link to keep in mind for the next meeting.

R. McDonnell noted that it would be a good idea to do an article on St. Thomas Anglican Church.

c. Designation

Designation 360 Columbus Rd E

M. Clayton noted that there will be five members attending the site visit which has been scheduled for Thursday November 12th at 10am – 12pm.

C. Chrus will bring a copy of the old designation by-law for review.

Photos of LACAC Heritage Plaques Update

J. Ecker noted that over half of the sites have been completed,

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

however he hasn't had an opportunity to complete the remaining photos. He hopes to be able to get back to it soon, weather permitting.

Plaque wording for 75 Baldwin Street

C. Chrus noted that the by-laws have been passed and believes there is plaque wording provided for all properties with the exception of 75 Baldwin Street.

B. Winter will work on the wording for the next meeting.

42 Cassels Rd E – plaque installed?
9210 Heron Rd – mounted on the house?
1001 Green St – plaque installed?

R. McDonnell will check on the status of the other plaques.

Heritage Register – implementation process

C. Chrus noted that they have received a proposal from Carl Bray a heritage consultant who worked on the Brooklin HCD Plan. The proposal recommends that the current inventory be reviewed. Those properties worthy of being added to a Heritage Register would then have a Statement of Significance developed for each property.

C. Chrus noted the project would take about 6 months to complete at a cost of \$30,000 - \$35,000 plus GST (depending on the option selected – one option has 84 days vs. 90 days to gather information). C. Chrus has met with B. Short to discuss this proposal and staff have sent a letter to the CAO's office recommending the consultant option be presented to Council.

Moved by: J. Ecker
Seconded by: R. Edgell

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

“LACAC Heritage Whitby endorses the retaining of a professional heritage consultant to undertake the heritage register process for the Town of Whitby. This will ensure that the study is completed in a timely and uniform manner.”

CARRIED

d. Brooklin Heritage Conservation District (HCD)

31 Baldwin Street

M. Clayton noted that information was distributed on the fire escape.

R. McDonnell discussed his concerns with permitting an outside fire escape and the impact it may have on the adjacent residents.

J. Ecker noted that having an outside fire escape as presented is not uncommon in older buildings in downtown areas.

Moved by: J. P. Leguerrier

Seconded by: R. McDonnell

“LACAC Heritage Whitby recommends Option 1 of the railing design provided by R-CO. Steel Fabricators Ltd. and recommends that if feasible an architectural façade and/or landscaping features be incorporated into the design of the fire escape.”

CARRIED

The Committee also noted that they are concerned about the satellite dish on the north side of the building and wondered if the owners would be able to remove it.

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

e. Demolitions

Leslie McFarlane Public School

C. Chrus noted that she has signed off on the demolition for Leslie McFarlane Public School.

LACAC Heritage Whitby recommends writing a letter to the Durham District School Board noting that if any new schools or libraries within schools are built in Whitby that the name Leslie McFarlane be reconsidered.

M. Clayton will draft a letter and bring it back to the Committee for review.

f. Ongoing Applications

Stockworth Developments Proposal

M. Clayton noted that there was nothing new to report.

Cullen Central Park

M. Clayton noted Council approved the report on pursuing designation of the three heritage buildings at Cullen Central Park.

Moved by: R. McDonnell

Seconded by: J. Ecker

“LACAC Heritage Whitby recommends proceeding with historical and architectural reports for the Jones-Puckrin House, Cullen Cottage, and Log Cabin.”

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Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

6. Other Business

a. Downtown Development Steering Committees

C. Chrus informed the Committees that both groups have prepared their annual reports and they will be presented to Council in January.

b. Regional Heritage Conference

M. Clayton noted that there are approximately 35 people attending on Saturday. Most municipalities in Durham Region are attending as well as a couple of outlying areas coming as well.

c. Committee Social

M. Clayton noted that she is proposing to have the social on December 15th at 7pm and the cost would be \$15 - \$20 / person for the food platter plus drinks. Spouses are invited to attend. R. Edgell noted that she will be in charge of calculating the tab. The event will be hosted at the Crown and Firkin.

d. Bob Ashby Resignation

M. Clayton noted that B. Ashby has resigned and is moving to Mississauga. She noted that we have lost a valuable and well respected member of the Committee. She asked if anyone had any ideas to provide as a gift to him from the Committee.

M. Clayton wondered if they could get a print of the Rowe House.

C. Chrus will check with S. Scott to see if they have any available for sale.

e. Rowe House Plaque

C. Chrus passed around the revised layout for the plaque, noting

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

that the edges have been rounded and an Arial font has been used to meet the Accessibility Standards. She stated that the owners are proposing to mount the plaque on a post in the garden.

The Committee agreed to send a thank you letter to L. Shkut and Davies Smith Developments once the plaque has been installed.

f. Accessible Customer Service Training

C. Chrus conducted training on the Accessible Customer Service Standard, a requirement of the Province, after the meeting had adjourned.

g. Site Plan Control By-law

C. Chrus explained that staff are working on a report to be presented to Council on updating the Site Plan Control By-law to authorize the Director of Planning to approve site plan applications for Part IV and Part V heritage properties. The report is still in draft form and also recommends Council approve the Heritage Permit application which would be used for any changes to heritage properties in the future. The report also recommends that the site plan application fee for heritage properties be reduced to \$500.

M. Clayton asked what would happen to an application if LACAC Heritage Whitby's recommendation did not coincide with staff's recommendation. She asked if there would be the ability for the application to be reviewed by Council.

C. Chrus noted these comments and will bring them back for further discussion.

The Committee thought this process would be beneficial to the property owners and staff in order to streamline the process.

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

h. Downtown Ratepayers Meeting Update

R. McDonnell noted that he attended the meeting which was strongly focused on the site plan application for a daycare at 120 Walnut St W. He stated that originally the south and west walls were to be retained and the addition was to be at the rear. Unfortunately these two walls were removed. The residents were upset with this proposal as they felt that they were not communicated with by the Town. They also felt that Council and staff were not sympathetic to traffic and flow for this type of use in a residential area. They wanted Council to put a temporary freeze on development in the downtown. He noted that the problem is that some of the residents don't fully understand the planning process. They sent the Town a letter with questions which was responded to by staff. Councillor Scott and Roy showed up at the meeting near the end.

R. McDonnell noted that the other topic of discussion was focused around R. A. Sennett school. Again he felt that the residents were uninformed as to the process by which a school board must declare this land as surplus.

i. Camp 30 Buildings

M. Clayton noted that a report was brought forward to Clarington Council on the Camp 30 buildings. It was recommended that 6-8 of the buildings be kept on their Heritage Register and 4-5 of the buildings be removed from the register. The buildings that will be demolished have been damaged by fire or are outbuildings. The municipality has also had a structural reports completed noting that there may be a possibility that some of the building can be saved.

j. Whitby Archives Donation

M. Clayton noted that B. Winter received another \$80,000 donation from an anonymous benefactor for the digitization of the Library Archives photos.

Minutes of LACAC Heritage Whitby held on Tuesday, November 10th, 2009, at the hour of 7:00 p.m. in Committee Room #1, Whitby Municipal Building.

7. Correspondence

There was no correspondence at this meeting.

8. Next Meeting

Moved by: R. Edgell
Second by: J. Ecker

“The next meeting of LACAC Heritage Whitby will be held on January 12, 2010 in Committee Room #1 at 7:00 p.m.”

CARRIED

9. Adjournment

Moved by: R. Edgell
Seconded by: R. McDonnell

“That this Meeting of the Town of Whitby LACAC Heritage Whitby be adjourned”.

CARRIED