

**Minutes of the Local Architectural Conservation Advisory Committee  
Heritage Whitby held on Tuesday, June 9<sup>th</sup>, 2009, at the hour of 7:00  
p.m. in Committee Room #1 of The Whitby Municipal Building.**

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LACAC Heritage Whitby Members Present:

Margaret Clayton, Chair  
Rita Edgell  
Steve Gusterson  
Larry Jeffreys  
Rick McDonnell  
Pam McPherson  
Councillor Sue Pitchforth  
Brian Winter  
Bob Ashby  
Jean Pierre Leguerrier

Also Present:

Christy Chrus, Secretary/Treasurer  
Caitlin Graup, Summer Student

Regrets:

Thomas Marshall-Nicol  
Maria McDonnell, Manager Downtown Development  
John Ecker

**1. Welcome**

M. Clayton welcomed everyone to the meeting and reviewed the Agenda.

**2. Declaration of Interest**

No members declared a conflict of interest for any items on the agenda.

**3. Adoption of Minutes**

The Minutes of the May 12<sup>th</sup> LACAC Heritage Whitby Meeting were distributed and reviewed.

Moved by: P. McPherson  
Seconded by: B. Ashby

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“That the Minutes of the May 12<sup>th</sup> meeting of the Town of Whitby LACAC Heritage Whitby be adopted.”

**CARRIED**

**4. Sub-Committee Update**

**a. Special Events**

**Doors Open Whitby 2009 – Report for 2010**

M. Clayton stated that the report is going to the Planning & Development meeting on June 15<sup>th</sup> and then Council on June 22<sup>nd</sup>.

C. Chrus noted that one of the recommendations requests that the event be held every year on the first Saturday of May. If the report receives Council approval, this will eliminate the need to re-approve the event each year.

M. Clayton noted that the website would be used again next year and improved on.

**Brooklin Spring Fair Review (June 4th to 7th)**

M. Clayton noted that the display was successful with many visitors to the booth. P. McPherson also noted that many people were very interested in the displays and stopped to have a look.

R. McDonnell to follow up with the request for a copy of a photo from the Brooklin display boxes from Rosemary McConkey.

Note: R. McDonnell followed up after the meeting and provided R. McConkey with further contact information in order to find a copy of the photo.

**Minutes of the Local Architectural Conservation Advisory Committee  
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County Town Carnival (June 27<sup>th</sup>)

M. Clayton noted that she can volunteer at the Carnival. S. Gusterson can volunteer in the morning, and P. McPherson can volunteer in the afternoon. She noted that the Cemetery display might be able to be used again.

C. Chrus noted that a display about the Lynde House could be created.

M. Clayton also noted that LACAC could open up and use the Lynde House for their display area.

C. Chrus to contact G. Nugent regarding the opening of Lynde House.

M. Clayton, B. Winter, and C. Graup to meet at the Archives on Tuesday, June 16<sup>th</sup> at 2 pm to find material for the display.

Harbour Days (July 24<sup>th</sup> - 25<sup>th</sup>)

There was no new information to report.

Harvest Festival (September 12<sup>th</sup>)

P. McPherson noted that there was a request to have the display on the Brooklin Spring Fair shown at the Festival.

Heritage Day (September 19<sup>th</sup>)

An email from K. Tafertshofer was shared with the Committee. K. Tafertshofer has requested that a few members from LACAC form a subCommittee to help with ideas for Heritage Day.

P. McPherson noted that the old Fire Hall could be opened with old uniforms displayed. M. Clayton noted that either Camp X or the Whitby Brass Band could be contacted to participate. M. Clayton noted that the Committee would be happy to provide

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---

input and ideas for Heritage Day.

**b. Communications / Public Awareness**

LACAC Link Spring 2009 Issue

Copies of the Link were distributed to the Committee for review. M. Clayton noted that owners of heritage homes could be sent a copy of the Link.

R. McDonnell noted that a copy should be sent to Myrtle United Church with a letter celebrating their anniversary.

M. Clayton asked the Committee to brainstorm ideas for the Fall issue and send to C. Graup in August.

B. Winter noted that there were two 150<sup>th</sup> anniversary events this year that could be included in the newsletter.

L. Jeffreys noted that he can write an article regarding the advantages and positive aspects of designation.

**c. Designation**

4 Cassels Road West

Copies of the wording for the plaque written by B. Winter were distributed.

Plaque wording as follows:

Dr. Henry Warren House  
C. 1864

“Built as a wedding present for Dr. Henry Warren (1883 – 1872) by his father-in-law, Dr. Jonathan Foote, this home was a tea house in the 1940s called the 20 Steps Inn, operated by Alice Mabel Richardson, who served meals to travellers. It was 20 steps from Baldwin Street.”

**Minutes of the Local Architectural Conservation Advisory Committee  
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---

Moved by: S. Gusterson  
Seconded by: P. McPherson

“That the plaque wording for 4 Cassels Rd W be accepted as presented.”

**CARRIED**

**121 Brock St N & 319 Dunlop St W Architectural Reports**

M. Clayton noted that the Committee completed the evaluation of 121 Brock St N and it has met the criteria to proceed with designation.

Moved by: R. McDonnell  
Seconded by: P. McPherson

“That 121 Brock Street North can proceed for designation under Part IV of the Ontario Heritage Act.”

**CARRIED**

C. Chrus noted that the owner of 319 Dunlop St W has decided not to proceed with designation. She noted that she has sent a package to the owner for review and has asked him to let her know if he has any further questions. B. Ashby noted that a meeting might be organized with the owner to educate him about the advantages of designation. C. Chrus will follow up with the owner.

**Station Gallery Re-designation Report**

C. Chrus noted that the report is going to the Planning & Development Meeting on June 15<sup>th</sup> and she will send the Committee a link to the report once available on the agenda.

**Minutes of the Local Architectural Conservation Advisory Committee Heritage Whitby held on Tuesday, June 9<sup>th</sup>, 2009, at the hour of 7:00 p.m. in Committee Room #1 of The Whitby Municipal Building.**

508 Byron St S – Letter

C. Chrus noted that a letter was sent from the Committee noting that they preferred Option A – the belfry tower. C. Chrus sent a letter in response from the Church noting that they cannot go ahead with Option A, but can go ahead with Option B (copper dome).

B. Ashby stated that the original design of the building has been diminished, the building is deteriorating, and if the Committee doesn't allow some repair to be done, the building will eventually fall apart.

R. McDonnell noted that a few churches in Oshawa have a 'plinth' between the tower and dome. He suggested that this be added to the Serbian Church's design.

S. Gusterson noted that the Committee should support Option B, and request to see architectural drawings depicting further details before any further approvals of the project take place.

Moved by: S. Gusterson  
Seconded by: B. Ashby

“That a response be sent to the Serbian Orthodox Church noting that the Committee supports the Copper-clad Dome concept of Option B, and recommends that a plinth be added between the original structure and dome to provide symmetry to the building, and that architectural drawings are provided to the Committee for review prior to issuing a building permit.”

**CARRIED**

**Minutes of the Local Architectural Conservation Advisory Committee  
Heritage Whitby held on Tuesday, June 9<sup>th</sup>, 2009, at the hour of 7:00  
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**1200 Brock St S – Paint Samples**

C. Chrus shared paint chip samples for the new paint colours of the house at 1200 Brock St S. The main colour will be a light yellow, white for the trim, and a dark brown on the door.

Moved by: B. Ashby  
Seconded by: S. Gusterson

“That the submitted paint colours from the Benjamin Moore Exterior Expressions catalogue for 1200 Brock Street South (Weston Flax as the primary colour, Ice Mist for the trim and AF-180 for the door) be approved as presented to the Committee.”

**CARRIED**

**208 Byron St S – Proposed Addition**

C. Chrus noted that the home is zoned residential, but there is an amendment to allow for certain business uses (i.e. Interior design). She noted that a pre-consultation meeting will be taking place where further details will be discussed. Members agreed that the proposed addition is quite large and that zoning may need to be amended.

R. McDonnell noted that the parking and streetscape along with the new addition will detract from the heritage value of the home. He also noted that the front entranceway of the new addition should incorporate the architectural design of the historical porch.

C. Chrus noted that after the pre-consultation, she would forward any new information to the Committee.

**Lynde House**

C. Chrus noted that she received a call from Rod Angevaare questioning the information in the report on the Lynde House, regarding whether or not the building is a Timber frame or a

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---

Balloon Frame. C. Chrus noted that the Architectural report notes that the building is a 'Balloon frame timber structure.' The Committee decided that a letter should be sent to R. Angevaare explaining that the Architectural Investigation notes that the home is a Balloon Frame timber structure.

S. Pitchforth noted that the Committee should thank R. Angevaare of his interest.

**d. Demolitions**

R. McDonnell noted that 1518-1520 Brock St. S in Port Whitby is boarded up. He added that 1516 Brock St S which is one of the oldest brick structures in Port Whitby and used to be a postal office, was also being boarded up.

C. Chrus noted that she will investigate and report back at the next meeting.

**e. Ongoing Applications**

NE Corner Brock and Rossland – Committee Recommendation

The Committee recommendations along with photographs were shared.

Moved by: R. McDonnell

Seconded by: L. Jeffreys

“That the 5 recommendations for the home at the NE corner of Brock and Rossland be approved, as amended, to include in recommendation 5 that LACAC Heritage Whitby provides the wording for the plaque.”

**CARRIED**

**Minutes of the Local Architectural Conservation Advisory Committee  
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---

Crawforth House

M. Clayton, R. McDonnell, C. Chrus, and C. Graup and other Planning staff had a site meeting with the architect. M. Clayton noted that a re-creation of the south and east facades could be incorporated into the new design of the building. The architect considered using the brick in landscaping, and using the original walls as interior walls in the new building.

C. Chrus noted that they have yet to receive any further elevations from the developer, but will keep the Committee posted if anything is submitted.

Stockworth Developments Proposal

C. Chrus and C. Graup discussed the proposal with the Committee. They noted that at a pre-consultation meeting, staff recommended that the three existing homes be included in the new design fronting along Winchester Road East. The developer was open to this idea and would re-submit their plans once revised.

**6. Other Business**

**a. Downtown Development Steering Committees**

M. Clayton noted that L. Jeffreys will be attending the Brooklin Downtown Steering Committee meeting on Thursday.

S. Pitchforth noted that the Steering Committee will be looking to LACAC for comments regarding the proposals within the HCD.

C. Chrus noted that Doug Mitchell (Vice Chair of the Downtown Whitby Development Steering Committee - DWDSC), M. McDonnell, B. Goodchild (Planning summer student) and herself went to assess locations for the Downtown Plaques as proposed by the DWDSC. She noted that a few of the buildings will need owner approval to place the plaques on the property, but all other

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---

plaques would be placed on the Town's property, out of the main path of travel.

**b. Brooklin Heritage Conservation District**

Sign Design & Location

C. Chrus noted that there is money in the budget for a new sign. There could be an entrance feature sign, or a sign in Grass Park, including a changeable 'sign board' at the bottom to highlight events. She noted that if the Committee has any ideas to let her know so they can be incorporated into the design.

**c. Inventory Review & 407 Map**

Maps depicting significant properties affected by the 407 and link were shared with the Committee. C. Chrus noted that she received a phone call about a home at 1565 Dundas Street West. It was apparently the home of the founder of Almond Village. The caller was concerned that the home would be demolished as it is in the path of the link route to Highway 401.

The Committee also brought to attention a home located at 5675 Thickson Road North that should be included in significant property reviews.

**d. Official Plan Review – Comments Submitted by Committee**

C. Chrus noted that M. Clayton will be attending the Official Plan Review Workshop #2 being held on June 18<sup>th</sup>.

**e. Designation Evaluation Form & Package Update**

C. Chrus noted that the Designation Form and Package had been updated. The Committee will review the new package and discuss at the next meeting.

**Minutes of the Local Architectural Conservation Advisory Committee  
Heritage Whitby held on Tuesday, June 9<sup>th</sup>, 2009, at the hour of 7:00  
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---

**f. Heritage Conference**

C. Chrus and R. Edgell attended a conference in Peterborough. R. Edgell shared Peterborough's walking tour booklet with the Committee. She noted that there were many great speakers at the conference with discussions on building new communities, as well as incorporating the heritage aspect within communities.

**g. LACAC Heritage Whitby Letter Template**

A new letter template created by C. Graup was shared with the Committee. The Committee decided to come back to this subject in July. C. Graup will create revised versions.

**h. Regional Heritage Committee Meeting - October**

M. Clayton noted that the Regional Heritage Committee Meeting should take place during late October – early November. She noted that speakers from the Ministry, Markham, and Port Hope could be invited.

C. Graup to compile a list of contacts for LACAC's in Durham Region and contact them regarding their interest in having a regional meeting.

**7. Correspondence**

**a. Heritage Matters**

S. Pitchforth shared the newest issue of Heritage Matters magazine with the Committee.

**8. Next Meeting**

Moved by: B. Ashby  
Second by: L. Jeffreys

**Minutes of the Local Architectural Conservation Advisory Committee  
Heritage Whitby held on Tuesday, June 9<sup>th</sup>, 2009, at the hour of 7:00  
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“The next meeting of LACAC Heritage Whitby will be held on July 14<sup>th</sup>, 2009 in Committee Room #1 at 7:00 p.m.”

**CARRIED**

**9. Adjournment**

Moved by: L. Jeffreys  
Seconded by: J.P. Leguerrier

“That this Meeting of the Town of Whitby LACAC Heritage Whitby be adjourned”.

**CARRIED**