

**Minutes of the Local Architectural Conservation Advisory Committee
Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of
7:00 p.m. in Committee Room #1 of The Whitby Municipal Building.**

LACAC Heritage Whitby Members Present:

Bob Ashby
Margaret Clayton, Chair
John Ecker
Rita Edgell
Jean Pierre Leguerrier
Rick McDonnell
Pam McPherson
Councillor Sue Pitchforth
Brian Winter

Also Present:

Maria McDonnell, Manager Downtown Development
Christy Chrus, Secretary/Treasurer

Regrets:

Steve Gusterson
Thomas Marshall-Nicol
Larry Jeffreys

1. Welcome

M. Clayton welcomed everyone to the meeting and reviewed the Agenda.

2. Nomination of Vice Chair

Nominations were held.

R. McDonnell nominated J. Ecker for the role of Vice Chair. J. Ecker accepted the nomination. No other members stood for the position of Vice Chair so J. Ecker was acclaimed as Vice Chair.

Moved by: R. McDonnell
Seconded by: B. Ashby

Minutes of the Local Architectural Conservation Advisory Committee Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of 7:00 p.m. in Committee Room #1 of The Whitby Municipal Building.

“That John Ecker acts as the Vice Chair of the Local Architectural Conservation Advisory Committee Heritage Whitby for 2009.”

CARRIED

3. Declaration of Interest

No members declared a conflict of interest for any items on the agenda.

4. Adoption of Minutes

The Minutes of the January 13th Local Architectural Conservation Advisory Committee Heritage Whitby Meeting were distributed and reviewed.

Moved by: B. Ashby
Seconded by: J. Ecker

“That the Minutes of the January 13th meeting of the Town of Whitby Local Architectural Conservation Advisory Committee Heritage Whitby be adopted.”

CARRIED

5. Sub-Committee Update

a. Special Events

Doors Open Whitby 2009 (May 2nd)

M. Clayton stated that they have 12 confirmed sites with 10 of the locations posted on the Doors Open Ontario website. We are working on a webpage for the Town that will link into the Doors

Minutes of the Local Architectural Conservation Advisory Committee Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of 7:00 p.m. in Committee Room #1 of The Whitby Municipal Building.

Open Ontario webpage. She added that the Committee is on track with their schedule.

Brooklin Spring Fair (June 4th to 7th)

M. Clayton informed the Committee that for this event, they usually create an information booth that is staffed with volunteers from this Committee.

Councillor Pitchforth noted that C. Chrus and herself met with Audrey Young and reviewed the scrapbooks she has prepared containing information, photographs, and articles about the Brooklin Spring Fair since it began in 1915. Mrs. Young's grandfather was the first President of the Spring Fair. The idea was to use some of the information contained in her books to do a display showcasing the first 50 years of the fair in 2009 and the next 50 years at the 2010 event.

However, Councillor Pitchforth received a call from Mrs. Young who was concerned that the Brooklin Spring Fair Committee is planning on doing a similar type of display for their 100 year anniversary and she didn't want the information to overlap.

With this in mind, Councillor Pitchforth would like to sit down with the current president of the Spring Fair and review what their plans are for the upcoming year and see if the two Committees could work together. The information contained in Mrs. Young's book is only available at her discretion.

The Committee agreed that it would be best if Councillor Pitchforth approached the Spring Fair Committee to see if a partnership could be developed.

Councillor Pitchforth will report on this item at the next meeting.

County Town Carnival (June 27th)

M. Clayton noted that Committee is proposing to do a display on

Minutes of the Local Architectural Conservation Advisory Committee Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of 7:00 p.m. in Committee Room #1 of The Whitby Municipal Building.

Trafalgar Castle School for this year's event.

C. Chrus noted that the Committee will be meeting on February 19th and hopefully will establish a theme for this year's event. She will report back at the next meeting with any additional information.

Harbour Days (July 24th - 25th)

M. Clayton informed the Committee that for this event, the Committee does not have a staffed display unless the summer student can help out. But they will provide information in terms of their pamphlets and other promotional material.

Harvest Festival (September 12th)

There was some discussion amongst the Committee to promote the first anniversary of the Heritage Conservation District for this year's event.

M. Clayton thought it is almost like a "call before you dig" type approach which could be used as a theme.

Heritage Day (September 19th)

There was no information to report.

b. Communications / Public Awareness

LACAC Link Spring 2009 Issue

M. Clayton asked for the Committee to start thinking about articles for the Spring addition.

C. Chrus asked when the deadline was for submitting articles.

B. Ashby stated that they usually require articles by May 15th so that they will be ready in time for the Brooklin Spring Fair in early

**Minutes of the Local Architectural Conservation Advisory Committee
Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of
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June.

c. Designation

4 Cassels Road West

M. McDonnell noted that there was a request for the Committee to begin working on the plaque for this property.

B. Winter stated that he can put together sample wording for the plaque and the Committee can review it at the next meeting.

Camp X

M. Clayton noted that the letters to interested parties have been sent out and we have received responses back from Jerry Ouellette, Lynn Philip Hodgson and the City of Oshawa.

M. Clayton informed the Committee that she spoke with Norm Killian of Camp X Society and he had some concerns that this designation would impact the use of the park. However, M. Clayton assured him that Parks Canada would only maintain the plaque and the use of the park would not be restricted. N. Killian was also concerned about why they didn't contact William Stevenson Public school as an interested party. M. Clayton informed him that LACAC wanted to keep the list manageable and didn't feel it was necessary to include other proponents at this time. She believes that this process is for an application and should not be considered a petition. She noted that if the Committee is lucky, their application may make it onto next spring's agenda.

C. Chrus added that they are planning on reporting to the Planning and Development Committee meeting for March 16th. The report would include information that will be included in the application package.

M. Clayton noted that they will be meeting at the archives this

**Minutes of the Local Architectural Conservation Advisory Committee
Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of
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Thursday to go over information to include in the application form.

Architectural Reports

C. Chrus has contacted John Taylor but there is nothing new to report on the status of the architectural reports for the McMillan Block (121 Brock Street North) and the Thomas Gallagher House (319 Dunlop Street West).

Plaques

R. McDonnell asked if staff can find out which of the designated properties do not have their recognition plaque. He believes plaques are still required for the cat house on Brock Street South, the Hunter Darlington House in Brooklin and 75 Baldwin Street. R. McDonnell added that staff may need to go back through the designations of the last couple of years to see which properties have a plaque. This is a big budget item for the Committee so we don't want to be too backlogged.

d. Demolition

76 Queen Street

B. Winter updated the Committee on an inquiry he had from someone who was interested in purchasing this property and demolishing the house. He noted that this was a basic working person's house with no particular significant family history.

C. Chrus added that there has been a fire in the house and it now sits vacant.

Heritage Inventory

C. Chrus noted that she is reviewing the Heritage Act and will be contacting other municipalities with regard to their Heritage Inventory.

Minutes of the Local Architectural Conservation Advisory Committee Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of 7:00 p.m. in Committee Room #1 of The Whitby Municipal Building.

The Committee suggested she contact the Town of Markham and Port Hope as they have a strong heritage background.

C. Chrus added that the properties listed as “significant” on the Town’s inventory are in a gray area and staff need to see what changes have been made with regard to the Act and how it impacts the municipal process.

J. Ecker wondered if we could have someone from the Ministry of Culture come and make a presentation to this Committee on the changes to the Heritage Act and specifically a municipal Heritage Inventory.

M. Clayton stated that they used to have Regional LACAC meetings and wondered if the Committee could host a Regional event whereby they have various representatives speak on this matter.

Moved by: R. Edgell
Seconded by: B. Ashby

“Invite the other municipal Heritage Committees from the Region of Durham to attend a heritage session on the Heritage Inventory with representatives from the Ministry of Culture, Port Hope and Markham to discuss best practices on the development and maintenance of a heritage inventory.”

CARRIED

6. Other Business

a. Northeast Corner of Brock Street and Rossland Road East

M. Clayton noted that she attended the information meeting and spoke to the Planning and Development Committee on the future use of this building as part of their application process. She informed the Committee that this house may be a property of

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Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of
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interest that might have some heritage value and requested that members from LACAC Heritage Whitby conduct a site visit to further investigate this matter. M. Clayton noted that the developer was willing to allow members from the Committee onto the property for a site visit and if it was determined that there is some heritage value, the developer may be willing to work with them.

Councillor Pitchforth added that the owner has informed her that the inside of the house is in pretty bad shape.

b. Brooklin Downtown Development Steering Committee

C. Chrus noted that they had a really great first meeting in January and L. Jefferys updated the Committee on LACAC initiatives.

c. Crawforth House

There was nothing new to report.

d. LACAC Heritage Whitby Website Upgrade

C. Chrus noted that the Clerks Department has developed a template for all advisory Committees of Council and she has submitted the necessary information to Clerks. Once the new information is posted on the website, she will notify the Committee members and ask for further input.

e. LACAC By-law No. 2683-89 Review and Update

C. Chrus noted that she has received some recommendations from members and will draft the amending by-law for the March meeting. Once the new by-law is approved by the Committee, a report will need to go to the Planning and Development Committee. She hopes to get the report into the April 6th meeting.

**Minutes of the Local Architectural Conservation Advisory Committee
Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of
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C. Chrus asked if the Committee would like to have a minimum number of meetings set out in the by-law.

M. Clayton preferred to keep the number of meetings up to the discretion of the Committee without setting a minimum standard.

Councillor Pitchforth asked if C. Chrus could get clarification from the Clerk on whether a minimum number of meetings need to be established.

J. Ecker asked if they can also get clarification from the Clerk about the staggering of members' appointments.

C. Chrus will speak with the Clerk on these two items and report back to the Committee prior to the next meeting.

M. Clayton went over her recommended changes to the by-law.

f. Brooklin Tea House Display Board – 61 Baldwin Street

C. Chrus noted that the picture box display for 61 Baldwin Street is attached to the building beside it, as this issue was raised by the owner of the business.

Councillor Pitchforth noted that these displays were installed by the Brooklin Downtown Business Association and it would be best to contact them.

M. McDonnell will follow up with the downtown business association.

g. Brooklin Heritage Conservation District (HCD)

C. Chrus will send out the website link for the HCD Plan to all Committee members.

Councillor Pitchforth noted that the Brooklin Downtown

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Development Steering Committee members were also interested in helping out with advertising and celebrating the plan.

h. Camp 30 Buildings in Clarington

M. Clayton updated the Committee on an email that was sent out about the demolition of the Camp 30 buildings in Clarington.

P. McPherson noted that she has sent her letter in to oppose the demolition and so has Steve Gusterson.

i. Ringwood

M. Clayton referenced the article in the Toronto Star newspaper about the sale of Ringwood property.

7. Correspondence

a. DWDC Historical Plaque Proposal

C. Chrus noted that the Downtown Whitby Development Steering Committee (DWDC) has put forth their heritage plaque proposal in their annual report.

M. McDonnell stated that this has been put into the LACAC budget for this year as it will be considered as a supplemental item.

Several members of the Committee, although supportive of the program, wanted assurance that the program would not impact the LACAC budget.

M. McDonnell assured the Committee that this was a separate item that did not have implications on the LACAC budget.

Councillor Pitchforth will make a note at budget time that this is a supplement to the DWDC proposal.

**Minutes of the Local Architectural Conservation Advisory Committee
Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of
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b. Site Plan Comments for 120 Walnut St W

C. Chrus handed out comments submitted for the site plan application for 120 Walnut St W, noting that the Committee was in favour of the proposal.

c. January 13th Resolution Letter

C. Chrus handed out two letters regarding the resolution the Committee passed at their January 13th meeting. The first letter was to the Director of Planning, noting LACAC's resolution regarding obtaining input from the Committee on development applications and demolition permits. The second letter is the Director's response back to LACAC noting that staff are currently reviewing the legislation and will be preparing a report to Council updating them on the current procedures and practices.

d. Municipal World – Heritage Articles

C. Chrus handed out articles on heritage planning for the Committee's information.

e. 413 Byron St S

C. Chrus noted that 413 Byron Street South, a designated heritage property, was recently purchased with intentions of turning the home into a business office. C. Chrus and J. Taylor met with the owner back in November 2008 and discussed his proposal. The owner informed staff that the windows have deteriorated and may need to be replaced; he would like to add new insulation and wall board to the home; the eaves need to be repaired and he would like to do some chimney and foundation work. In addition, the owner was also planning on removing the existing detached garage and building a new detached garage which would in turn require site plan approval.

C. Chrus informed the owner that if he would like to do any work on the home to submit a letter to LACAC Heritage Whitby and

**Minutes of the Local Architectural Conservation Advisory Committee
Heritage Whitby held on Tuesday, February 10TH, 2009, at the hour of
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members from this Committee will conduct a site visit and provide him with recommendations. Approvals will need to be given by LACAC Heritage Whitby prior to any work being done.

f. Heritage Week

J. Ecker noted that next week (February 16 – 20) is Heritage Week in Ontario with the kick off being held in Ottawa this year. The Heritage Trust encourages municipalities to celebrate heritage week. He looked at the list of participating communities and there doesn't seem to be any communities near Whitby hosting any celebrations this year. So this may be something to think about for next year.

8. Next Meeting

Moved by: P. McPherson
Second by: J. Ecker

“The next meeting of the Local Architectural Conservation Advisory Committee Heritage Whitby will be held on March 10th, 2009 in Committee Room #1 at 7:00 p.m.”

CARRIED

9. Adjournment

Moved by: B. Ashby
Seconded by: J.P. Leguerrier

“That this Meeting of the Town of Whitby Local Architectural Conservation Advisory Committee Heritage Whitby be adjourned”.

CARRIED