

Minutes of LACAC Heritage Whitby held on Tuesday, August 11th, 2009, at the hour of 7:00 p.m. in the Rowe House, 301 Front Street.

LACAC Heritage Whitby Members Present:

Margaret Clayton, Chair
John Ecker
Rita Edgell
Rick McDonnell
Pam McPherson
Councillor Sue Pitchforth
Brian Winter
Bob Ashby
Steve Gusterson

Also Present:

Christy Chrus, Secretary/Treasurer
Maria McDonnell, Manager of Downtown Development
Caitlin Graup, Summer Student

Regrets:

Thomas Marshall-Nicol
Jean Pierre Leguerrier
Larry Jeffreys

1. Welcome

M. Clayton welcomed everyone to the meeting and reviewed the Agenda.

2. Declaration of Interest

S. Pitchforth declared a conflict of interest with 75 Baldwin Street and 360 Columbus Road.

3. Adoption of Minutes

The Minutes of the July 14th LACAC Heritage Whitby Meeting were distributed and reviewed.

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Moved by: R. Edgell
Seconded by: P. McPherson

“That the Minutes of the July 14th meeting of the Town of Whitby LACAC Heritage Whitby be adopted as presented.”

CARRIED

4. Heritage Register – Implementation Process

C. Chrus noted that at a recent heritage conference, she met a heritage planner from the City of Kitchener. C. Chrus has forwarded information from Kitchener to the committee on how Kitchener has implemented their Heritage Register.

Kitchener’s process is quite unique as there is a lot of involvement with the public. They have a 4-step process, involving various reviews of the building, and then a decision is made on whether the building should be added to the registry or not. When this is decided, the matter is brought forward to council, and the owner is invited to the meeting to speak for or against adding their property to the registry.

C. Chrus noted that for Whitby, a 3-step process would probably be sufficient. The staff person and committee members could review the house together.

Oakville has a process which does not consult with the property owners. The owner is notified after their property is added to the registry, with the option to apply to have it removed if they wish to do so.

M. Clayton noted that when transferring the properties from ‘significant’ to the registry, there should be care taken that properties do not lose their status of significance. She also noted that there are many properties that do not need to be reviewed (i.e. Town-owned, Cemeteries) and can be moved onto the Registry immediately.

C. Chrus noted that staff are aiming to bring forward a report to Council in the fall. This report would be similar to Kitchener’s and

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would outline the proposed process for Council's review.

C. Chrus noted she would summarize and send out a point form version, as well as the full reports of the information that Kitchener has forwarded. She will also forward any other information from other municipalities that she receives.

5. Sub-Committee Update

a. Special Events

Doors Open Whitby 2010

M. Clayton stated that C. Chrus has already received about 10 confirmations from sites for next year's event.

Harbour Days (July 24th - 25th)

M. Clayton noted that the event was successful. B. Winter presented various old photos of Whitby at the Library's booth.

Harvest Festival (September 12th)

M. Clayton noted that the Brooklin Spring Fair (BSF) display will be used, as well as a display promoting the Brooklin Heritage Conservation District. S. Pitchforth suggested that the BSF display be put up at the BSF's booth.

S. Pitchforth noted that LACAC and the Brooklin Downtown Development Steering Committee would both be at a booth to promote the Brooklin Heritage Conservation District together.

M. Clayton noted that there is a 'then and now' display of properties in Brooklin which could also be used.

M. Clayton noted that a request for volunteers will be sent out to the committee. The shifts will most likely be 10am-1pm and 1-4pm.

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Heritage Day (September 19th)

Sub-committee members include R. Edgell, J. Ecker and R. McDonnell.

M. McDonnell noted that many of the displays and participants have already been confirmed for this year. K. Tafertshofer has noted that she would like the committee to be involved in the planning process starting earlier next year, because there are always many great ideas from the committee.

M. Clayton noted that if the committee would like to do a display of the storefronts (old facades) to get a list of properties to Brian so he can find old photos of the buildings.

M. Clayton and the committee decided to hold a meeting on September 10, 2009 at 7pm at the Archives to go through photos for the Heritage Day display. The committee should also check with K. Tafertshofer on businesses that would most likely be interested in displaying a 'then and now' photo in their window. The committee decided to aim for 10 businesses.

b. Communications / Public Awareness

LACAC Link Fall 2009 Issue

C. Graup passed out a draft of the fall newsletter to the committee for review.

S. Pitchforth noted that a link to the newsletter could be sent out in an email blast to further promote the newsletter.

R. McDonnell noted that a small blurb should be added noting that historical information is provided by B. Winter from the Whitby Archives (phone number, contacts).

S. Pitchforth noted that an article on the digitization at the archives could be included in the spring issue.

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c. Designation

319 Dunlop St W

C. Chrus noted that the members who are able to attend the proposed August 29th, 7 pm date for the evaluation of this house include: S. Gusterson, R. Edgell, R. McDonnell, L. Jeffreys, B. Ashby, and P. McPherson.

Notice of Intent for Station Gallery & 75 Baldwin Street

S. Pitchforth left the meeting due to a conflict of interest.

C. Chrus noted that the Notices of Intent for these properties will be published in the August 12th edition of the Whitby This Week newspaper with an appeal date of September 11th.

S. Pitchforth returned to the meeting.

Photos of LACAC Heritage Plaques

C. Graup to send the list of designated properties to J. Ecker so he is able to start taking photos of the plaques.

207 Byron Street North

The owner has notified C. Chrus that the plaque located on his property is crooked and inquired about fixing this problem. R. McDonnell noted that he thinks it can't be pried out from behind.

C. Chrus to ask J. Taylor about old Whitby Chronicle Building plaque – LACAC has replaced the backing on the plaque.

The committee decided that C. Chrus could draft a letter stating the committees' regrets, and informing them that this is not the mandate of the committee.

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d. Demolitions

120 Walnut Street West

C. Chrus noted that demolition of the north and east facades have begun.

e. Ongoing Applications

38 Baldwin Street

C. Chrus noted that the report will be going to a Special meeting of Council on August 12th 6:30pm.

C. Chrus noted that LACAC's comments were included in the report.

Stockworth Developments Proposal

C. Chrus noted that staff are working on reviewing the application. C. Chrus noted that the committee could invite the applicant to present to the committee and receive some feedback from LACAC.

M. Clayton noted that the applicant should be focusing on pages 76 – 79 in the Heritage Conservation District guidelines.

407 East EA Properties

C. Graup passed out copies of the summarized list of significant properties that would be disrupted, as well as a copy of the report from the province.

S. Pitchforth noted that it might be beneficial to have representative speakers from MTO to come out and discuss with LACAC about the 407 and Link. M. Clayton agreed and suggested a special meeting. C. Chrus to organize a meeting time for the beginning of September (not a Thursday, B. Winter can not attend).

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6. Other Business

a. Downtown Development Steering Committees

Nothing new to report.

b. Brooklin Heritage Conservation District

M. Clayton noted that an article celebrating the first anniversary of the HCD is in the Fall issue of the LACAC Link.

c. Designation Evaluation Form & Package update

C. Chrus noted that C. Graup updated the package. R. McDonnell noted possibly having a colour front page would be nice. C. Graup also noted that the booklet would be bound with a plastic laminate cover.

d. LACAC Heritage Whitby letter template

C. Graup passed out copies of the letter template. The committee decided to remove the window from the bottom of the letterhead.

“That the new letterhead template, with the window removed, be approved at LACAC’s official letterhead.”

Moved by: R. McDonnell
Seconded by: P. McPherson

CARRIED

e. Regional Heritage Conference

S. Pitchforth noted that there is a possibility of having Mayor and Councillors to welcome committees to Whitby at the beginning of the conference.

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C. Chrus noted that November 14th, from 1-4pm will be the tentative date.

f. Downtown Walking Tour

M. Clayton noted that the Library has offered to work with LACAC on creating a new downtown walking tour brochure.

C. Chrus to follow up with the library.

S. Pitchforth noted that a children's walking tour would be great to have as well.

g. St. Thomas Presbyterian Church

S. Pitchforth asked if the Committee would be interested in sending some form of congratulations to the church (possibly a letter) regarding the new addition.

R. McDonnell noted that this should be discussed at the next meeting. J. Ecker also noted that the Ontario Heritage Trust awards could be looked into as well.

7. Correspondence

Nothing new to report.

8. Next Meeting

Moved by: J. Ecker
Second by: S. Gusterson

"The next meeting of LACAC Heritage Whitby will be held on Wednesday September 9th, 2009 in Committee Room #1 at 7:00 p.m."

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9. Adjournment

Moved by: R. McDonnell
Seconded by: S. Gusterson

“That this Meeting of the Town of Whitby LACAC Heritage Whitby be adjourned”.

CARRIED