

Access Program Application Form



This form can be used to apply for the Town of Whitby subsidization program and Canadian Tire Jump Start funding.

Return to: Manager of Recreation, Sarah Klein

575 Rossland Road East, Whitby, ON L1N 2M8 Ph: 905.430.4300 ext. 2217 Fx: 905.686.5696 kleins@whitby.ca

Please ensure that all steps are completed

Step 1 Application

Step 2 Financial Information

Step 3 Approval

Step 4 Register

Step 1: Application

Once your application has been submitted, it will be reviewed and you will be contacted regarding your eligibility for the program. If approved, your level of subsidization will be noted in your account in our registration system. Approval for an application form is valid for one year from the approval date.

Main Contact

First Name	Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth
Address	
Town	Postal Code
Home Phone	Email

Spouse/Partner

First	Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth

Children

First Name	Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth
First Name	Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth
First Name	Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth
First Name	Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth
First Name	Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth

Step 2: Financial Information

Total Household Income

My family receives Government Social Assistance Yes No

If "Yes", please attach a Government cheque stub, etc.

Please attach most recent combined family household Income Tax Return(s)

Please attach Proof of Residency, applicant must be a Whitby Resident (Driver's Licence, Passport, Rent Receipt, etc.)

Step 3: Approval

- If approved, each member of your family will be entitled to take one program run by the Town of Whitby each session (fall, winter, spring, and summer) for a total of 4 programs a year.
- If approved, the Town of Whitby will cover 50% or 100% of your program fee up to a maximum of \$150 per person, per session.
- If you are eligible for 100% subsidization and the program you choose is more than \$150, the Town of Whitby will pay for \$150 of that program and the balance will need to be paid by you. (We accept Cheque, Debit, Cash, Visa or MasterCard).
- Eligibility for subsidization is good for one year from the date of approval (e.g. July 2009- July 2010).
- After one year, you need to re-submit an application with attachment in order to be considered for further subsidization.
- Seniors' Programs, Children's Programs, Adult Programs, Health Club Memberships, Aquatic Memberships, Aquatics Passes, and Aquatics Tickets, Fitness Classes, Fitness Passes, and Fitness Programs that are held at Town of Whitby locations are covered under the Town of Whitby Access Program.
- Town of Whitby locations include: Whitby Civic Recreation Complex (CRC), Iroquois Park Sports Centre (AOP), McKinney Centre, Whitby Senior's Activity Centre, Heydenshore Pavilion, Cullen Park, Centennial Building, and Whitby Town Hall.
- Information about Programs can be found in the Town of Whitby Activity Guide, or online at www.whitby.ca

What is not Included:

- The Town of Whitby will not cover more than one program per child/adult per session.
- Programs that are not run by the Town of Whitby (Community Connection, Station Gallery).
- Funding coverage over and above \$150 per person per session.

Step 4: Register

You can register at:

- Whitby Civic Recreation Complex – 555 Rossland Road East, Whitby 905-666-1991

Canadian Tire Jump Start Eligibility:



- The program must be for a child between the ages of 4 – 18 and be a physically active program.
- This will cover Town of Whitby, Community Connection and external sports organizations programs.
- For external sports organizations, please submit with this application a registration form with the fee of the program and the contact name and mailing address of the organization.

Personal information on this form is collected under the authority of Section 11 of the Municipal Act, SO 2001, c. 25 and will be used for the registration purposes in requesting recreation program(s). Questions regarding the collection of personal information should be directed to the Records Manager , 575 Rossland Road East, Whitby, ON L1N 2M8.

Office Use Only

Applicant Status Accepted Declined **Funding** Access CTJS

Notes:

Authorization

Date:

The Corporation of the Town of
Whitby

POLICY

Author: Sarah Klein, Manager of
Recreation

Authority: Peter LeBel, Director of
Community and Marketing
Services

Recreation Subsidization Policy

Section: Community and
Marketing Services

Sub-Section: Recreation

Effective Date: December 1, 2008

Review By Date: Annually

Replaces: Report 60-06 Parks and
Recreation Division Access
Program

References and Related Documents:

Report 24-08, 60-06 and 43-05

Policy Statement

The Town of Whitby will provide a financial assistance program to residents in order for them to have equal opportunity to utilize Parks and Recreation programs.

Purpose

Access to recreation is an important issue for children and parents of low income families and seniors as it is tied to their health, well being and sense of municipal belonging. As outlined in the CPROS Master Plan, subsidies need to be examined to ensure broad accessibility to recreation programs. A subsidization program also aligns with Whitby's Community Strategic Plan by developing a safe and healthy community and pursuing excellence in local government.

Scope

This policy applies to all Whitby residents who choose to apply for subsidization through the Access or Canadian Tire Jump Start Programs. Subsidization will be granted based on financial need and availability of funds under one of the following two categories:

1. Currently receiving social assistance and/or total family income is below Low-Income Cut-Offs – 100% subsidization
2. Total family income is within 25% of Low-Income Cut-Offs – 50% subsidization

Approval will be given for one program or membership per individual per session up to a maximum of \$150/session. This subsidization may come from one of two sources:

1. Canadian Tire Jump Start Program – for any physical activity program (Town, Community Connection, Sports Organization, excluding rep. level) for children ages 4 to 18 years of age
2. Access Program – for all Town of Whitby recreation programs and memberships

If funding is for a physically active program for a child between the ages of 4 and 18, the funding will be provided by the Canadian Tire Jump Start program for the Spring and Fall sessions. All other funding requests will be provided by the Access program.

Responsibilities

It is the responsibility of the Manager of Recreation to oversee this process. All requests and completed forms should be directed to the Manager of Recreation. This policy will be reviewed on a regular basis to ensure the needs of the community are addressed effectively as the Town's population and composition continues to change.